

## Instruction manual: Reporting on stockpiles of POPs

The holder of a stockpile greater than 50 kg consisting of/or containing substances listed in Annexes I or II, which are allowed to be used, shall inform the competent national authority in which country the warehouse is located of the nature and size of the warehouse. In Sweden, the Swedish Chemicals Agency (KemI), is the competent authority.

The information shall be provided no later than 12 months after the date on which this Regulation ((EU) 2019/1021 on persistent organic pollutants) or Regulation (EC) No 850/2004 became applicable to that substance, whichever is the earlier for the holder, and after relevant amendments to Annexes I or II, and thereafter annually until the limited use of the substance is no longer permitted under Annex I or Annex II.

The report to the Swedish Chemicals Agency should be made by filling out the Excel file available at [www.kemi.se](http://www.kemi.se), based on instructions in this manual, and then sending it to [kemi@kemi.se](mailto:kemi@kemi.se). This manual is also available in Swedish at [www.kemi.se](http://www.kemi.se).

## Legislation

[Ordinance \(EU\) 2019/1021](#)

## Information to be provided in the POPs-notification

### Section A. Verification

In the supporting Excel-file, please let us know if you intend to report holdings of stockpiles linked to Article 5.3, Regulation (EU) 2019/1021 on persistent organic pollutants (POP).

<b>Section A</b>
<b>Verify that this is a notification of stockpiles in accordance with the Article 5.3?</b>
(1.) Yes

1. Please select “Yes” (column A, line 5) if your intention is to report stockpiles of POPs.

### Section B

The section B is based on several parts (part A-F) which should be filled out when reporting information about stockpiles of POP:

Part A. Provide information on the stockpile holder

Part B. Information on the POP-substance in the stockpile

Part D. Management measures

Part D: Förvaltningsåtgärder som lagerhållaren har vidtagit

Part E. Information on the intended use of the stockpile/ article description (Optional)

Part F. Additional information

### Language and field information

Use the predefined options in drop-down menus where available. They have English format. The free text fields should be filled out using English.

Please note, that the Excel file contains automatic functions and data verifications. But if you always start by entering the information from left to right, there should be no problems. Remember that the choice made of a substance, or an article (in column T-V (part E)) is linked to the choice made of a substance (column F) and the stockpile type (column O).

Also keep in mind that you cannot write in the fields that are grey, as the information in these fields should be generated automatically based on your other answers.

## Part A: Information on the stockpile holder

<b>Section B: Please provide information in relation to the stockpile notifications received in accordance with the Article 5.2</b>		
<b>Part A: Information on the stockpile holder</b>		
<b>Stockpile holder. Name of the legal entity that has notified the stockpile</b>	<b>Date (yyyy/mm/dd) on which the stockpile notification has been issued by the stockpile holder</b>	<b>Stockpile holder name to be treated as confidential (TRUE/FALSE)</b>
(1.) Test company Ltd.(999999-9999)	(2.) 2021-01-01	(3.) FALSE

1. State the name of the legal entity and, if possible, the Swedish organisation number. (column C, line 6)
2. State the date of the notification. (Column D, line 6)
3. Indicate whether the stockpile holders name shall be treated as confidential by ECHA when publishing the MS report and the Union Overview in ECHA's website. In that case select "True" otherwise "False". (column E, line 6)

## Part B: Information on the substance in the stockpile

<b>Part B: Information on the substance in the stockpile</b>					
<b>Input data</b>			<b>"Read only" data</b>		
<b>Substance or group of substances as laid down in the Annex I and II entries of the POPs Regulation</b>	<b>EC number</b>	<b>CAS number</b>	<b>EC-number</b>	<b>CAS-number</b>	<b>Substance name</b>
(1.) Chlordane			200-349-0	57-74-9	Chlordane

1. Select an entry in the dropdown menu (column F, line 6) for the substance or group of substances as listed in Annex I/II for which you want to report data.
2. For group entries:

- a) Select either the EC number or CAS number of the substance for which you want to report data (column G-H, line 6). After selecting the relevant identifier (either EC# or CAS#), the remaining substance identifiers will be automatically populated under the corresponding fields with the heading “read only data” (column L-N, line 6).
  - b) If you want to report data for a group entry (e.g. PFOS and its derivatives), but you do not know have further information about the identity of the substance, it is possible to leave the EC# and CAS# fields blank.
3. For entries with a unique EC or CAS number (e.g. for DecaBDE)” it is not necessary to provide the EC or CAS number, these identifiers will be filled in automatically under the corresponding fields with the heading “read only data” (column L-N) when choosing the substance name in the drop-down menu.

### Part C: Information on the nature of the stockpile

<b>Part C: Information on the nature of the stockpile</b>			
<b>stockpile type (substance, mixture or article)</b>	<b>Description of the mixture (optional)</b>	<b>Total mass of the stockpile (tonnes)</b>	<b>Concentration of the POP in the mixture or article (mg/kg)</b>
(1.) Substance	(2.) Text	(3.) 5,0	(4.) 0,25

1. Stockpile type: Select in the dropdown menu whether the stockpile consist of a substance, a mixture, or an article.
2. Om If the stockpile consists of a mixture, you can provide a further description of the mixture (optional) (column P, line 6)
3. Provide the total quantity of the stockpile in tonnes (column Q, line 6). The whole weight is intended to include the sum of all parts of complex and simple articles containing specific POPs substance. In the case of chemical products (substances and mixtures), the weight of the whole product shall be calculated.
4. The content or the POPs substance shall be calculated on the total quantity of articles and products held and expressed in the unit mg/kg. (Column R, line 6).

**Part D: Management measures:**

The stockpile holder shall communicate the management measures taken to prevent the release of POPs into the environment.

<b>Part D: Management measures in place by the stockpile holder</b>
<b>Details provided by the stockpile holder about how the stockpile is stored, and what measures have been taken to prevent release of POPs into the environment (demonstrating safe, efficient and environmental sound management)</b>
(1.)Text

1. Provide information, communicated by the holder of the stockpile, on the management measures that are in place to prevent the releases of POPs into the environment. (column S, line 6).

**Part E: Information on the intended use of the stockpile/ article description (Optional):**

<b>Part E (Optional): Information on the intended use of the stockpile / information on the article in the stockpile</b>		
<b>Use description / article description</b>	<b>Further use/article description (1)</b>	<b>Further use/article description (2)</b>
(1.) manufacturing (or import) of spare parts of motor vehicles within the scope of Directive 2007/46/EC	(2.) Power train and under-hood applications	(3.) Speed sensors

1. If the stockpile consist of a substance or mixture select, using the dropdown menu, the intended use of the stockpile (in accordance to the permitted uses as laid down in the POPs Regulation) (column T, line 6).
2. If the stockpile consists of a articles, select the article description using the dropdown menu (in accordance to the permitted uses as laid down in the POPs Regulation). (Column T, line 6).

Note that the description of some derogated uses in the entries of the Annex I to the POPs Regulation (e.g. manufacturing of spare parts of motor vehicles) are highly

detailed. For these cases you can provide further description on the uses using dependable dropdown lists “further use description (1)” (column U) and “further use description (2)” (column V).

For most substances and mixtures, there is only one option to choose of “Laboratory scale research or reference standard” and for other substances there are no exceptions at all. Such as:: Aldrin, Chlordane, Chlordecone, Dicofol, DDT, Dieldrine, Endosulfan, Endrin, Diphenyl ether, Heptabromo derivative, Heptachlor, Hexabromo-1,1'-biphenyl, 1,2,5,6,9,10-hexabromocyclodecane, Diphenyl ether, hexabromo derivative, Hexachlorobenzene and Hexachlorobutadiene. While for the groups: “Bis (pentabromophenyl) ether; (decabromodiphenyl ether; decaBDE) ”; "Perfluorooctane sulfonic acid and its derivatives (PFOS)" and "Perfluorooctanoic acid (PFOA), its salts and PFOA-related compounds", there are several uses to choose from.

#### Part F: Additional information

<b>Part F: Additional information</b>
<b>Additional information in relation to this stockpile</b>
(1.)Text

1. Provide, if relevant, additional information for the interpretation of the notified data. (column W, line 6)

#### Validation of provided data

<b>Read only</b>
<b>Validation messages</b>
(1.)Text message

1. To facilitate reporting, the Excel-file contains validation of the data entered into the cells. If you enter anything that conflicts with these validations, a validation message will appear in column X. But if you start to enter the information from left to right, there should be no problems. But keep in mind that the choice of use in column T-V is determined by the selected substance/group (column F) and the type of the stockpile (substance, mixture, article). Also keep in mind that

you cannot write in the fields that are grey as that information is supposed to be automatically populated.

## **Submit the stockpile notification to the Swedish Chemicals Agency:**

After you have filled in the Excel file, this should be sent to the Swedish Chemicals Agency by email ([kemi@kemi.se](mailto:kemi@kemi.se)). If you wish to send in another format, contact the Product Register phone +46(0)8-519 41 100.